

**Drama Queensland**  
**Annual General Meeting**

**28 November 2017**  
**5:30 PM**  
**Brisbane Powerhouse**

Type of meeting:	Annual General Meeting
Attendees:	Dana Holden, Monique McMullen, Emma Funnell, Stephanie Tudor, Marthy Watson, Joan Cassidy, Ian Sweeney, Sarah Cox, Hayley Elliott-Maclure, Naomi Russell, Scott Andrews, Matthew Kopelke, Laura Bonner, Howard Cassidy, Melissa Rowse, Juliana Guinane, Debb Wall, Georgia Warburton, Katrina Torenbeek, Alana Sheppard, Madonna Stinson, Proxy forms received: Melissa Handley, Daniela Cleaver, Sam Neill, Melanie Griffith, Kim Sullivan, Justine Richards, Crystal Watson, Simon Locke, Annette Box, Brad Haseman, Dianne Wills, Greg McCormack, Tammy Johnstone, Ray Ann Roborg-S, Lucy Flook, Riane Ryan, Liz McAnally, Sue Davis, Shay Ryan, Jo Brasch-McPhee, Solitare Marks, John O'Toole,
Apologies:	Melissa Handley; David Jackson; Kim Sullivan; Sam Neill, Emma Hill, Gabrielle Castle,
Note taker:	Alaana Sheppard

**Agenda**

Apologies	Dana Holden
Minutes of Previous Meeting	Dana Holden
Business Arising from Minutes	Dana Holden
President's Report	Dana Holden
VP's Report (Planning)	Monique McMullen
Membership	Emma Hill and Sam Neill
VP's (National Liaison)	Joan Cassidy
VP's Report (Professional Development)	Emma Funnell
Professional Development	Melanie Griffith and Hayley Elliott-Maclure
VP's Report (Communications)	Stephanie Tudor
Journal	David Jackson/Kim Sullivan
Musesheet	Melissa Handley
DQ News	Daniela Cleaver
Special Projects	Naomi Russell
Business Manager's Report	Alaana Sheppard
Thanks (Outgoing Committee)	Dana Holden
Election of President	Monique McMullen
Election of VP (Planning/DALO)	Incoming President
Election of VP (Projects)	Incoming President
Election of Committee Members	Incoming President
Appointment of Business Manager	Incoming President

Appointment of Auditor	Incoming President
Any Other General Business	Incoming President

**Additional Information**

Meeting opened at 5.39pm

Action	Moved	Seconded	
Apologies	n/a	n/a	
Minutes of Previous Meeting were tabled	Juliana Guinane	Naomi Russell	Carried
Business arising from minutes - NIL			Carried

Annual Reports

<ul style="list-style-type: none"> <li>President's Report – Dana Holden (attached)</li> <li>Welcome and thank you for coming.</li> </ul>	Dana Holden	Monique McMullen	Carried
<p><b>Motion: The Drama Queensland membership supports that the four Vice President roles be filled by three people, with the National Liaison role taken on, and reported on, by another elected Vice President in 2018, to best meet the needs of the membership.</b></p> <ul style="list-style-type: none"> <li>State Conference and 40<sup>th</sup> Birthday- lovely to meet people who founded and worked on DQ in the early years.</li> <li>Acknowledgement to committee members.</li> <li>Exciting year for our committee members. They are volunteers so thank you.</li> <li>Melanie Griffith has left us- will be moving to Sydney and taking on a role at Monkey Barr Theatre</li> <li>Thanks to Emma Hill- role of regional PD the partnerships she has created out there.</li> <li>Thanks to Daniela- DQ News into an informative and professional publication.</li> <li>Thanks to David Jackson and Kim Sullivan who worked on the journal.</li> <li>Special thanks to Monique McMullen- Mentor, thank you for all that you do. Thank you for the guidance you have given as a committee member and Vice President.</li> </ul>	Dana Holden	Sarah Cox	Carried
<p>Recommendations for 2018-</p> <ul style="list-style-type: none"> <li>DQ Social group for all members to attend.</li> </ul>			

<ul style="list-style-type: none"> <li>• Reengage our Primary Teachers.</li> </ul>			
<p>VP's Report (Planning) – Monique McMullen (attached)</p> <ul style="list-style-type: none"> <li>• Report as tabled</li> <li>• A few committee members have been regionally active this year. With a member moving to Doomagee next year.</li> </ul> <p><b>Motion: The Drama Queensland membership supports the increase of Drama Australia's Constituent Membership Levy from \$25 to \$30 in 2018.</b></p> <p><b>Motion: The Drama Queensland membership accepts the proposed increases in membership fees.</b></p> <p><b>Motion: The Drama Queensland membership adopts the proposed 2017/2018 working budget for the financial year period.</b></p>	<p>Monique McMullen</p> <p>Monique McMullen</p> <p>Monique McMullen</p> <p>Monique McMullen</p>	<p>Sarah Cox</p> <p>Madonna Stinson</p> <p>Emma Funnell</p> <p>Hayley Elliott-Maclure</p>	<p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p>
<p>Regional Membership Report –Emma Hill and Sam Neill (attached)</p>	<p>Dana Holden</p>	<p>Monique McMullen</p>	<p>Carried</p>
<p>VP's Report (National Liaison) – Joan Cassidy (attached)</p> <ul style="list-style-type: none"> <li>• Thank you to John Saunders, Sandra Gattenhof and Julie Dyson for putting the A into STEAM and advocating for the arts.</li> </ul>	<p>Joan Cassidy</p>	<p>Daniela Cleaver</p>	<p>Carried</p>
<p>Curriculum Report- Ian Sweeney, Marthy Watson, Sarah Cox (attached)</p> <ul style="list-style-type: none"> <li>• The senior Syllabus was released. PD events have been occurring this and into next year.</li> <li>• DQ should provide PD at our NEXT conference in partnership with the QCAA</li> </ul>	<p>Sarah Cox</p>	<p>Daniela Cleaver</p>	<p>Carried</p>
<p>VP Professional Development Report- Emma Funnell (attached)</p> <ul style="list-style-type: none"> <li>• Year of DQ being forty and fabulous.</li> <li>• QACI was a great new venue and we will continue this partnership in 2018.</li> <li>• Forty and fab gala event to acknowledge the wonderful things out past and present committee members have done</li> </ul>	<p>Emma Funnell</p>	<p>Stephanie Tudor</p>	<p>Carried</p>

<ul style="list-style-type: none"> <li>for the association.</li> <li>Nuts and Bolts on November 4 was a highly successful event. It was something that was needed with people staying and asking questions long after the event was set to close.</li> <li>Embrace 2018 is currently in planning.</li> <li>Thank you to Melanie and Hayley for their work on the PD portfolio.</li> </ul>			
Professional Development- Hayley Elliott-Maclure and Melanie Griffith (attached)	Hayley Elliott-Maclure	Naomi Russell	Carried
VP's Report (Communications) Stephanie Tudor (attached) <ul style="list-style-type: none"> <li>Thank Kim and David for their work in the journal. Being in 2 remote areas.</li> <li>Worked with a new designer this year which was highly successful.</li> <li>Thanks to Daniela, David and Kim who all will be sorely missed.</li> </ul>	Stephanie Tudor	Daniela Cleaver	Carried
Journal Editor Report – David Jackson and Kim Sullivan (attached)	Dana Holden	Joan Cassidy	Carried
Musesheet Editor- Melissa Handley(attached)	Dana Holden	Ian Sweeney	Carried
DQ News Editor Report- Daniela Cleaver (attached) <ul style="list-style-type: none"> <li>4th year on the committee.</li> <li>Mailchip is easy to use and looks nice.</li> <li>Thanks Stephanie and Alaana for their support and assisting me with DQ News.</li> <li>Thank the DQ family for the last 4 year.</li> </ul>	Daniela Cleaver	Stephanie Tudor	Carried
Special Projects – Naomi Russell (attached) <ul style="list-style-type: none"> <li>A member of the Drama Australia Board</li> </ul>	Naomi Russell	Emma Funnell	Carried
Business Manager's Report – Alaana Sheppard (attached)	Monique McMullen	Hayley Elliott-Maclure	Carried
<b>Motion: The Drama Queensland membership accepts the 206/2017 audited statement of accounts as completed by Auditor Brian Tucker CPA.</b>	Monique McMullen	Debb Wall	Carried

<p>Thanks to Outgoing Committee</p> <ul style="list-style-type: none"> <li>• Thanks to outgoing management committee members for service to Drama Queensland.</li> </ul>	Dana Holden	n/a	
<p>Election of Executive and Management Committee for 2017/2018 – Nominations Attached (Nominations, Proposals and Seconds)</p>			
<p>Election of President</p> <ul style="list-style-type: none"> <li>• Dana Holden</li> </ul> <p>Nominated by: Emma Funnell Seconded by: Melissa Handley</p>	(Monique McMullen)	All in favour. Elected Unanimously.	Carried
<p>Election of VP Communications</p> <ul style="list-style-type: none"> <li>• Stephanie Tudor</li> </ul> <p>Nominated by: Emma Funnell Seconded by: Naomi Russell</p>	(incoming President)	All in favour. Elected Unanimously.	Carried
<p>Election of VP Planning (Finance)</p> <ul style="list-style-type: none"> <li>• Sarah Cox</li> </ul> <p>Nominated by: Dana Holden Seconded by: Monique</p>		All in favour. Elected Unanimously.	Carried
<p>Election of VP Professional Development</p> <ul style="list-style-type: none"> <li>• Emma Funnell</li> </ul> <p>Nominated by: Dana Holden Seconded by: Melissa Handley</p>		All in favour. Elected Unanimously.	Carried
<p>Election of VP National Liaison</p> <ul style="list-style-type: none"> <li>• Emma Funnell</li> </ul> <p>Nominated by: Dana Holden Seconded by: Melissa Handley</p>		All in favour. Elected Unanimously.	Carried
<p>Nomination from the floor for committee member-</p> <ul style="list-style-type: none"> <li>• Ian Sweeney</li> </ul>	Dana Holden	Naomi Russell	Carried
<p>Committee Members:</p> <ul style="list-style-type: none"> <li>• Naomi Russell</li> </ul> <p>Nominated by: Monique McMullen Seconded by: Joan Cassidy</p> <ul style="list-style-type: none"> <li>• Scott Andrews</li> </ul> <p>Nominated by: Stephanie Tudor Seconded by: Dana Holden</p> <ul style="list-style-type: none"> <li>• Hayley Elliott-Maclure</li> </ul> <p>Nominated by: Stephanie Tudor</p>	Incoming President	All in favour. Elected Unanimously.	Carried

<p>Seconded by: Emma Funnell</p> <ul style="list-style-type: none"> <li>• Laura Bonner</li> </ul> <p>Nominated by: Dana Holden</p> <p>Seconded by: Emma Funnell</p> <ul style="list-style-type: none"> <li>• Melissa Handley</li> </ul> <p>Nominated by: Dana Holden</p> <p>Seconded by: Emma Funnell</p> <ul style="list-style-type: none"> <li>• Matthew Kopelke</li> </ul> <p>Nominated by: Dana Holden</p> <p>Seconded by: Emma Funnell</p> <ul style="list-style-type: none"> <li>• Marthy Watson</li> </ul> <p>Nominated by: Sarah Cox</p> <p>Seconded by: Monique McMullen</p> <ul style="list-style-type: none"> <li>• Gabrielle Castle</li> </ul> <p>Nominated by: Stephanie Tudor</p> <p>Seconded by: Melissa Handle</p>			
<p>Appointment of Administrator in role of Business Manager</p> <ul style="list-style-type: none"> <li>• Alaana Sheppard</li> </ul>	Dana Holden	Monique McMullen	Carried
<p>Appointment of Auditor</p> <ul style="list-style-type: none"> <li>• Brian Tucker</li> </ul>	Dana Holden	Sarah Cox	Carried
General Business: NIL			
<b>Additional Information</b>			
Meeting Closed: 6:46pm			